Announcement for two (2) Conservation Communication Internships
Pennsylvania Game Commission – Southeast Region
Summer 2020

Location: Pennsylvania Game Commission
Southeast Region
253 Snyder Road
Reading, PA 19605
Serving the following 12 southeastern counties: Berks, Bucks, Chester, Dauphin, Delaware, Lancaster, Lebanon, Lehigh, Montgomery, Northampton, Philadelphia and Schuylkill.

Salary and Starting Date:
Conservation Communication Intern
$13.97/hour for 40 hours /week
7:30am – 4:00pm Monday thru Friday
Maximum of 749 hours/calendar year
Anticipated Starting Date – May 18, 2020

Job Description:
The selected intern will assist the Southeast Region Education staff with the development, implementation, coordination, and evaluation of activities designed to inform and educate Pennsylvanian’s from school-age to adult.

This work may include but is not limited to assisting with the Pennsylvania High School Envirothon competition and working with educators at a variety of workshops like Wild About Elk, Bears and Waterfowl to name a few. Interns will be involved in designing and facilitating school-aged programs on wildlife identification and beginning archery programs. Interns will also be involved in wildlife specimen preparation for use in wildlife programs.

Job Requirements:
Applicant must be enrolled in an institute of higher learning, pursuing a degree in communications, environmental science, biology, wildlife or a related field. Work will be both indoors and outdoors and will occasionally involve traversing distances over uneven terrain while conducting wildlife education related activities. The selected person must have a valid motor vehicle operator’s license and will have to pass a criminal background check to be considered for this program.

The position will work primarily out of an office at 30 Pheasant Road, Schwenksville, Limerick Township, Montgomery County Pennsylvania, but accommodations will be made depending on the interns current PA residence. Travel throughout the region will be required.

To Apply:
Persons who wish to apply for the position must fill out the attached intern application and mail to the below address by March 2, 2020. Interviews will be conducted to select the employee the week of March 9, 2020. To be considered for the position, the candidate must attend the interview. No phone interviews will be conducted.

Send Intern Application To :
Daniel Lynch, Wildlife Education Specialist
Pennsylvania Game Commission
253 Snyder Road
Reading, PA 19605

Or email to dalynch@pa.gov.
NAME

Last                                                     First                       Middle

PERMANENT ADDRESS

Street

City     State    Zip

Telephone Number (home)       E-mail Address

Telephone Number (cell, other)       Date of Application

COLLEGE INFORMATION

College name

Street (if different from your permanent address)

City                                 State                          Zip

Year in School    Anticipated Graduation Date

Major     Degree Sought                  GPA

Are you planning to earn credit for your internship

□ Yes   □ No

If so name of your supervising faculty member   E-mail

EDUCATIONAL BACKGROUND (List institutions from which more than 6 credit hours have been earned.)

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**RELATED WORK OR VOLUNTEER EXPERIENCE**

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**PROFESSIONAL REFERENCES**
(List three – at least one of which must be from your home institution and agree to serve as an academic advisor.)

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Please attach a copy of your most recent transcript. This may be an unofficial copy.

Please note all applicants must submit to a criminal background check to be considered for this program.

**SIGNATURES**

Applicant Signature ___________________________ Date ___________________________

Faculty Signature ___________________________ Date ___________________________

Faculty Name & Title ___________________________ E-mail ___________________________

**NOTE:** The signature of a faculty member verifies that the applicant is a student in good standing. If the applicant plans to earn credit for the internship, the supervising faculty must sign to indicate his/her willingness to supervise the internship. If the student does not plan to earn credit, the faculty advisor or other member of the student’s major department may sign. If your school program has intern guidelines, please attach a copy.

Please email completed forms and all support documentation to dalynch@pa.gov

or mail to address below:

Daniel Lynch (Summer Intern)
Wildlife Education Specialist
Pennsylvania Game Commission
253 Snyder Rd
Reading, PA 19605